



Committee: Budget Planning Committee
Date: Tuesday 10 March 2026
Time: 6.30 pm
Venue: 39 Castle Quay, Banbury, OX16 5FD

Membership

**Councillor Edward Fraser
Reeves (Chair)**

Councillor Tom Beckett

Councillor Mark Cherry

Councillor Frank Ideh

Councillor Robert Parkinson

Councillor Les Sibley

Councillor Dom Vaitkus (Vice-Chair)

Councillor Gordon Blakeway

Councillor Andrew Crichton

Councillor Zoe McLernon

Councillor Rob Pattenden

Councillor Barry Wood

AGENDA

1. Apologies for Absence and Notification of Substitute Members

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Minutes (Pages 5 - 8)

To confirm as a correct record the minutes of the meeting held on 20 January 2026.

4. Chair's Announcements

To receive communications from the Chair.

5. Requests to Address the Meeting

The Chair to report on any requests to address the meeting.

6. Urgent Business

The Chair to advise whether they have agreed to any item of urgent business being admitted to the agenda.

7. December Monthly Performance Report 2025-2026 (Pages 9 - 40)

Report of Assistant Director of Finance (S151 Officer)

Purpose of report

To report to the committee the council's financial position at the end of the financial year 2025-2026.

Recommendation

The Budget Planning Committee resolves:

- 1.1 To note the contents of this report.

8. Non-Domestic Rate Discretionary Relief Policy and response to motion from Council Supporting our high street (Pages 41 - 60)

Report of Assistant Director for Finance & Section 151 Officer

Purpose of report

To inform Budget Planning Committee of the reviewed policy for Non-Domestic Rate Discretionary Rate Relief policy and the response to the motion from Council on supporting our high street.

Recommendations

The Budget Planning Committee resolves:

- 1.1 To note the contents of the reviewed policy for Non-Domestic Rate Discretionary Rate Relief.
- 1.2 To note the response to Council's motion.

9. Review of Committee Work Plan (Pages 61 - 62)

To review the Committee Work Plan.

10. Exclusion of Press and Public

The following report contains exempt information as defined in the following paragraph of Part 1, Schedule 12A of Local Government Act 1972.

3– Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, Members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to resolve as follows:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part I, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

11. **Car Park Revenue** (Pages 63 - 72)

Exempt report of Assistant Director Property

Councillors are requested to collect any post from their pigeon hole in the Members Lounge at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221534 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

If you hear the fire alarm, please leave the building via the nearest available exit. The fire assembly point is outside the Premier Inn, adjacent to the canal.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or

special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Webcasting and Broadcasting Notice

The meeting will be recorded by the council for live and/or subsequent broadcast on the council's website. The whole of the meeting will be recorded, except when confidential or exempt items are being considered. The webcast will be retained on the website for 6 months.

If you make a representation to the meeting, you will be deemed by the council to have consented to being recorded. By entering the Council Chamber, you are consenting to being recorded and to the possible use of those images for and sound recordings for webcasting and/or training purposes.

The council is obliged, by law, to allow members of the public to take photographs, film, audio-record, and report on proceedings. The council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.

Queries Regarding this Agenda

Please contact Matt Swinford, Democratic and Elections Team democracy@cherwell-dc.gov.uk, 01295 221534

Shiraz Sheikh
Monitoring Officer

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